



TRUST ACADEMY
BUSINESS SCHOOL JUNE 2019 TIMETABLE



TRUST ACADEMY
Training...for Excellence!!!

In collaboration with



DIPLOMAS IN APPLIED ACCOUNTING, ENTREPRENEURSHIP, BUSINESS ADMINISTRATION AND MARKETING

Contract Period: JULY TO OCTOBER

| EVENING TIMETABLE | | | | | DAY TIMETABLE | | | | WEEKEND TIMETABLE | | | | |
|-----------------------------------|--------------|-------------|--------------|--------|---|---------------|-------------|--------|-------------------|---------------|--------------|--------|-----|
| SUBJECT | DAY | TIME | LECTURER | ROOM | DAY | TIME | LECTURER | ROOM | DAY | TIME | LECTURER | ROOM | FEE |
| SEMESTER 1.1 | | | | | | | | | | | | | |
| DBA101 - Business Economics | Friday | 5:30 - 7:30 | Jonasi | 10/3rd | Wednesday | 10:15 - 12:15 | Mathole | 10/3rd | Sunday | 08:30 - 10:30 | Jonasi | 1/3RD | |
| MIS101 - ICT Application Systems | Monday | 5:30 - 7:30 | Benza | 10/3rd | Monday | 10:15 - 12:15 | Kaseke | 10/3rd | Sunday | 12:30 - 2:30 | Benza | 1/3RD | |
| DBA102 - Principles of Management | Wednesday | 5:30 - 7:30 | Mandimika | 10/3rd | Thursday | 12:15 - 2:15 | Neuso | 10/3rd | Saturday | 12:30 - 2:30 | Neuso | 1/3RD | |
| SPORTING ACTIVITIES | | | | | Wednesday 2:00 - 4:00 Raylton Club | | | | | | | | |
| DAC101 - Financial Accounting | Thursday | 5:30 - 7:30 | Makombe | 10/3rd | Monday | 08:00 - 10:00 | T Makombe | 10/3rd | Sunday | 10:30 - 12:30 | Shilline | 1/3RD | |
| DBA103 - Communication Skills | Tuesday | 5:30 - 7:30 | Chizema | 10/3rd | Thursday | 2:15 - 4:15 | Chirango | 10/3rd | Saturday | 08:30 - 10:30 | Chizema | 1/3RD | |
| DAM101 - Marketing Essentials | Thursday | 5:30 - 7:30 | P Mhlolo | 11/3rd | Tuesday | 12:15 - 2:15 | Mapfumo | 10/3rd | Saturday | 10:30 - 12:30 | P Mhlolo | 9/3RD | |
| SEMESTER 1.2 | | | | | | | | | | | | | |
| DBA104 - Principles of Law | 22 Friday | 5:30 - 7:30 | Maenzanise | 11/3rd | Tuesday | 08:00 - 10:00 | Maenzanise | 10/3rd | Sunday | 8:30 - 10:30 | Maenzanise | 9/3RD | |
| DBA105 - Business Communication | 22 Tuesday | 5:30 - 7:30 | Chirango | 11/3rd | Thursday | 10:15 - 12:15 | Chirango | 10/3rd | Sunday | 12:30 - 2:30 | Chirango | 9/3RD | |
| DAC102 - Cost Accounting | 22 Monday | 5:30 - 7:30 | Shilline | 11/3rd | Thursday | 08:00 - 10:00 | T Makombe | 10/3rd | Saturday | 12:30-2:30 | Shilline | 9/3RD | |
| DBA106 - Management 2 | Wednesday | 5:30 - 7:30 | Neuso | 11/3rd | Monday | 10:15 - 12:15 | Neuso | 11/3rd | Saturday | 2:30 - 4:30 | Neuso | 9/3RD | |
| SPORTING ACTIVITIES | | | | | 2:00 4:00 Raylton Club | | | | | | | | |
| DAM101 - Marketing Essentials | Thursday | 5:30 - 7:30 | P Mhlolo | 11/3rd | Tuesday | 12:15 - 2:15 | Mapfumo | 10/3rd | Saturday | 10:30 - 12:30 | P Mhlolo | 9/3RD | |
| DAC101 - Financial Accounting | Thursday | 5:30 - 7:30 | Makombe | 10/3rd | Monday | 08:00 - 10:00 | T Makombe | 10/3rd | Sunday | 10:30 - 12:30 | Shilline | 1/3RD | |
| DAM103 - Inter Mkt Comms | | | | | Tuesday | 2:15 - 4:15 | Munyavi | 10/3rd | Saturday | 08:30 - 10:30 | Kurwiravamwe | 12/3RD | |
| DAM102 - Mkt Mgt 1 | | | | | Wednesday | 12:15 - 2:15 | Munyavi | 10/3rd | Sunday | 2:30-4:30 | Mapfumo | 12/3RD | |
| DAC103 - Financial Reporting | 22 Thursday | 5:30 - 7:30 | Shilline | 10/1st | Wednesday | 08:00 - 10:00 | T Makombe | 10/3rd | Sunday | 10:30 - 12:30 | Shilline | 7/3RD | |
| DAC104 - Audit | 22 Wednesday | 5:30 - 7:30 | Kafesu | 10/1st | Friday | 12:15 - 2:15 | Tavanyangan | 10/3rd | Saturday | 10:30 - 12:30 | Kafesu | 1/3RD | |
| DAE101 - Business Start-Up | | | | | | | | | Saturday | 2:30 - 4:30 | Mudzimu | 7/3RD | |
| DAE203 - Entr Bus Finance | | | | | | | | | Saturday | 12:30 - 2:30 | Makoto | 7/3RD | |
| SEMESTER 2.1 | | | | | | | | | | | | | |
| DAE202 - Small Bus Management | Thursday | 5:30 - 7:30 | Neuso | 7/3rd | | | | | Saturday | 08:30-10:30 | Neuso | 7/1ST | |
| DAC201 - Business Statistics | 32 Wednesday | 5:30 - 7:30 | Chigumbu | 7/3rd | | | | | Sunday | 10:30-12:30 | Chigumbu | 7/1ST | |
| DAE201 - Entrepreneurship | 19 Monday | 5:30 - 7:30 | Chimboza | 7/3rd | | | | | Saturday | 12:30-2:30 | Chimboza | 7/1ST | |
| DBA203 - Risk Management | Friday | 5:30 - 7:30 | Chimboza | 7/3rd | | | | | Saturday | 10:30-12:30 | Chimboza | 7/1ST | |
| DBA201 - Retail Management | Tuesday | 5:30 - 7:30 | Mapfumo | 7/3rd | | | | | Sunday | 08:30-10:30 | Munyavi | 7/1ST | |
| DAM201 - Marketing Management 2 | Monday | 5:30 - 7:30 | Mapfumo | 13/1st | | | | | Saturday | 08:30 - 10:30 | Mapfumo | 7/3RD | |
| DAM202 - Marketing Research | Friday | 5:30 - 7:30 | Kurwiravamwe | 9/3rd | | | | | Saturday | 10:30 - 12:30 | Kurwiravamwe | 7/3RD | |
| DAM203 - Digital Marketing | Tuesday | 5:30 - 7:30 | Dhlakama | 10/1st | | | | | Saturday | 12:30 - 2:30 | Mhlolo | 6/3RD | |

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|------------------------------------|----|-----------|-------------|---------------|--------|--|--|--|--|----------|---------------|---------------|--------|--|
| DAM204 - Essentials of Service Mkt | | Thursday | 5:30 - 7:30 | Munyavi | 13/1st | | | | | Sunday | 12:30 - 2:30 | Munyavi | 7/3RD | |
| DAE204 - Business Plan | | | | | | | | | | Saturday | 12:30 - 2:30 | Mudzimu | 7/3rd | |
| DAC202 - Business Taxation | 19 | Tuesday | 5:30 - 7:30 | Mpandasekwa | 3/1st | | | | | Sunday | 08:30 - 10:30 | Mpandasekwa | 6/3RD | |
| DAC203 - Management Accounting | 19 | Friday | 5:30 - 7:30 | Makombe | 13/1st | | | | | Sunday | 12:30 - 2:30 | Munhenga | 6/3RD | |
| DBA203 - Risk Management | 19 | Friday | 5:30 - 7:30 | Chimboza | 7/3rd | | | | | Saturday | 10:30-12:30 | Chimboza | 7/1ST | |
| SEMESTER 3.1 | | | | | | | | | | | | | | |
| DBA301 - Human Resources Mgt | | Wednesday | 5:30 - 7:30 | Chitunhu | 7/1st | | | | | Saturday | 08:30 - 10:30 | Chitunhu | 10/1st | |
| DAM301 - Customer Service Mgt | 15 | Monday | 5:30 - 7:30 | Muchenje | 7/1st | | | | | Sunday | 08:30 - 10:30 | Muchenje | 4/3rd | |
| DBA304 - Managerial Finance | | Friday | 5:30 - 7:30 | Makoto | 7/1st | | | | | Saturday | 12:30 - 2:30 | Chikunguwo | | |
| DBA302 - Leadership | | Tuesday | 5:30 - 7:30 | Dr Chikwereti | 7/1st | | | | | Saturday | 10:30 - 12:30 | Dr Chikwereti | 10/1st | |
| DBA303 - Corporate Business Mgt | 26 | Thursday | 5:30 - 7:30 | Maenzanise | 7/1st | | | | | Sunday | 12:30 - 2:30 | Maenzanise | 7/3rd | |
| DAM304 - Principles of Brand Mgt | 15 | | | | | | | | | Sunday | 10:30 - 12:30 | Mapfumo | 7/3rd | |
| DAM302 - Marketing Metrics | 15 | | | | | | | | | Saturday | 12:30 - 2:30 | Samata | 4/1st | |
| DAM303 - International Marketing | 15 | | | | | | | | | Saturday | 10:30-12:30 | Mapfumo | 9/1st | |
| DAE301 - Business Ethics | | | | | | | | | | | | Chimboza | 6/3rd | |
| DAC301 - Corporate Fin Reporting | 11 | | | | | | | | | Sunday | 10:30 - 12:30 | Tavanyangama | 6/3rd | |
| DAC302 - Performance Management | 11 | | | | | | | | | Saturday | 10:30 - 12:30 | Makombe | 1/1st | |
| DAC304 - Financial Management | 11 | | | | | | | | | Saturday | 12:30 - 2:30 | Makoto | 13/1st | |
| DAC303 - Audit and Assurance | 11 | | | | | | | | | Saturday | 08:30 - 10:30 | Tavanyangama | 6/3RD | |

POST GRADUATE DIPLOMA IN CORPORATE GOVERNANCE AND STRATEGIC MANAGEMENT

| | | | | | | | | | | | | | | |
|--------------------------------------|--|-----------|-------------|---------------|---------|--|--|--|--|----------|---------------|---------------|--------|--|
| SEMESTER 1.1 | | | | | | | | | | | | | | |
| | | | | | Bryston | | | | | | | | | |
| PGD105 - Interpretation of Fin Stats | | Wednesday | 5:30 - 7:30 | Tavanyangama | D8/6th | | | | | Sunday | 12:30 - 2:30 | Tavanyangama | 12/3rd | |
| PGD103 - Corporate Governance | | Friday | 5:30 - 7:30 | Mutasa | D8/6th | | | | | Sunday | 8:30 - 10:30 | Mutasa | 12/3rd | |
| PGD102 - Business Ethics | | Thursday | 5:30 - 7:30 | Chimboza | D8/6th | | | | | Saturday | 12:30 - 2:30 | Chimboza | 12/3rd | |
| PGD104 - Leadership | | Tuesday | 5:30 - 7:30 | Dr Chikwereti | D8/6th | | | | | Sunday | 10:30 - 12:30 | Dr Chikwereti | 12/3rd | |
| PGD101 - Strategic Management | | Monday | 5:30 - 7:30 | Mataka | D8/6th | | | | | Saturday | 2:30 - 4:30 | Mataka | 12/3rd | |
| SEMESTER 2 | | | | | | | | | | | | | | |
| | | | | | Bryston | | | | | | | | | |
| PGD201 - Governance Practice | | Thursday | 5:30 - 7:30 | Mutasa | D4/6th | | | | | Saturday | 12:30 - 2:30 | Mutasa | 10/3rd | |
| PGD202 - Corporate Management | | Monday | 5:30 - 7:30 | Zingwina | D4/6th | | | | | Sunday | 10:30 - 12:30 | Maenzanise | 10/3rd | |
| PGD203 - Risk Management | | Tuesday | 5:30 - 7:30 | Chimboza | D4/6th | | | | | Saturday | 2:30 - 4:30 | Chimboza | 10/3rd | |
| PGD204 - Strategic Mgt Practice | | Wednesday | 5:30 - 7:30 | Mataka | D4/6th | | | | | Sunday | 12:30 - 2:30 | Mataka | 10/3rd | |
| PGD205 - Change Management | | Friday | 5:30 - 7:30 | Zingwina | D4/6th | | | | | Sunday | 08:30 - 10:30 | Zingwina | 10/3rd | |



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DIPLOMAS IN TOPFLIGHT EXECUTIVE OFFICE ADMINISTRATION AND COMMUNITY DEVELOPMENT

TOPFLIGHT EXECUTIVE OFFICE ADMINISTRATION

Contract Period: JULY TO OCTOBER

| | | | | | | | | | | | | | |
|---|-----------|-------------|-----------|-------|-----------|---------------|-------------|--------|----------|---------------|-------------|-------|--|
| EOA101 - Business Communication | Friday | 5:30 - 7:30 | Chizema | 7/3rd | Tuesday | 08:00 - 10:00 | Madzamba | 12/3rd | Sunday | 10:30 - 12:30 | Zvidzai | 7/2nd | |
| EOA102 - Office Management 1 | Wednesday | 5:30 - 7:30 | Katai | 7/3rd | Monday | 10:15 - 12:15 | Grand | 12/3rd | Saturday | 2:30 - 4:30 | Katai | 7/2nd | |
| EOA103 - Business Grooming and Etiquette | Thursday | 5:30 - 7:30 | Mudzikiri | 7/3rd | Wednesday | 12:15 - 2:15 | Mudzikitiri | 12/3rd | Saturday | 10:30 - 12:30 | Mudzikitiri | 7/2nd | |
| EOA104 - Wordprocessing 25WPM | Saturday | 08:30-10:30 | Chirango | Lab | Tuesday | 10:15-12:15 | Chirango | Lab | Saturday | 08:30-10:30 | Chirango | Lab | |
| EOA105 - Financial Aspects | Monday | 5:30 - 7:30 | Munhenga | 7/3rd | Monday | 12:15 - 2:15 | Chikunguwo | 12/3rd | Sunday | 08:30-10:30 | Shilline | 7/2nd | |
| DCH105 - Intro to Zim Cultures & Heritage | Tuesday | 5:30 - 7:30 | Nyadombo | 7/3rd | Wednesday | 2:15 - 4:15 | Nyadombo | 12/3rd | Saturday | 10:30-12:30 | Nyadombo | 7/2nd | |

COMMUNITY DEVELOPMENT

| | | | | | | | | | | | | | |
|---|-----------|-----------|-------------|-------|--|--|--|--|----------|---------------|-------------|--------|--|
| DCH101 - Community Development Fundamentals | Monday | 5:30-7:30 | Mukarati | 3/3rd | | | | | Saturday | 08:30-10:30 | Mukarati | 12/3rd | |
| DCH102 - Gender & Sustainable Dev | Tuesday | 5:30-7:30 | Machabvonga | 3/3rd | | | | | Sunday | 10:30-12:30 | Machabvonga | 12/3rd | |
| DCH103 - Communication & Report Writing | Wednesday | 5:30-7:30 | Grand | 3/3rd | | | | | Sunday | 08:30 - 10:30 | Grand | 12/3rd | |
| DCH104 - Approaches to Community Dev | Thursday | 5:30-7:30 | Mukarati | 3/3rd | | | | | Saturday | 10:30 - 12:30 | Mudangwe | 12/3rd | |
| DCH105 - Intro to Zim Cultures & Heritage | Friday | 5:30-7:30 | Nyadombo | 3/3rd | | | | | Saturday | 12:30 - 2:30 | Nyadombo | 12/3rd | |



INSTITUTE OF MARKETING MANAGEMENT



EVENING TIMETABLE

DAY TIMETABLE

WEEKEND TIMETABLE

| | | | | | | | | | | | | | |
|-----------------------------------|-----------|---------------|-------------|-------|-----------|---------------|----------|--------|----------|---------------|-------------|-------|--|
| Fundamentals of Marketing | Friday | 5:30 - 7:30 | Hove | 5/3rd | Tuesday | 10:15 - 12:15 | Mapfumo | 1/1st | Saturday | 10:30 - 12:30 | Hove | 1/1st | |
| Academic Literacy | Sunday | 10:30 - 12:30 | Chirango | Labs | Friday | 2:15 - 4:15 | Chirango | 1/1st | Sunday | 10:30 - 12:30 | Chirango | LABS | |
| Fundamentals of Bus Communication | Thursday | 5:30 - 7:30 | Marisamhuka | 5/3rd | Friday | 10:15 - 12:15 | Chirango | 2/1st | Sunday | 12:30 - 2:30 | Marisamhuka | 1/1st | |
| Fundamentals of Bus Management | Tuesday | 5:30 - 7:30 | Chinzete | 5/3rd | Tuesday | 2:15 - 4:15 | Neuso | 1/1st | Sunday | 2:30 - 4:30 | Neuso | 2/1st | |
| Fundamentals of Digital Marketing | Wednesday | 5:30 - 7:30 | Chipere | 5/3rd | Thursday | 10:15-12:15 | Mapfumo | 12/3rd | Saturday | 08:30 - 10:30 | Chipere | Labs | |
| Fundamentals of Business Numeracy | Saturday | 10:30 - 12:30 | Chigumbu | 5/3rd | Wednesday | 10:15-12:15 | Chigumbu | 5/1st | Saturday | 10:30 - 12:30 | Chigumbu | 5/3rd | |
| Fundamentals of Sales Management | Saturday | 10:30 - 12:30 | Mudzimu | 3/1st | Friday | 08:00 - 10:00 | Madzamba | 1/1st | Saturday | 10:30 - 12:30 | Mudzimu | 3/1st | |

IMM BBA YEAR ONE

Contract Period: JANUARY TO MAY

| SUBJECT | DAY | TIME | LECTURER | ROOM | DAY | TIME | LECTURER | ROOM | DAY | TIME | LECTURER | ROOM | FEES |
|---------------------------------|----------|---------------|----------|--------|----------|---------------|----------|-------|----------|---------------|--------------|-------|------|
| Marketing 1 | Monday | 5:30 - 7:30 | Hove | 2/3rd | Tuesday | 8:00-10:00 | Mapfumo | 2/1st | Saturday | 10:30 - 12:30 | Mapfumo | 1/1st | |
| Business Management 1 | Friday | 5:30 - 7:30 | Chinzete | 2/3rd | Thursday | 08:00 - 10:00 | Chirango | 1/1st | Saturday | 08:30 - 10:30 | Chimboza | 1/1st | |
| Economic Principles | Monday | 5:30 - 7:30 | Mathole | office | Thursday | 10:15 - 12:15 | Mathole | 1/1st | Saturday | 12:30 - 2:30 | Mathole | 1/1st | |
| Business Communication | Tuesday | 5:30 - 7:30 | | 2/3rd | Friday | 12:15 - 2:15 | | 3/1st | Saturday | 2:30 - 4:30 | Chizema | 1/1st | |
| Principles of Digital Marketing | Friday | 5:30 - 7:30 | Mapfumo | 2/3rd | Thursday | 12:15-2:15 | Mapfumo | 1/1st | Saturday | 08:30 - 10:30 | Kurwiravamwe | 4/1st | |
| Academic Literacy | Sunday | 10:30 - 12:30 | Chirango | Labs | Friday | 2:15 - 4:15 | Chirango | Labs | Sunday | 10:30 - 12:30 | Chirango | labs | |
| Business Statistics | Sunday | 12:30 - 2:30 | Chigumbu | 6/2nd | Monday | 12:15 - 2:15 | Chigumbu | 3/1st | Sunday | 12:30 - 2:30 | Chigumbu | 6/2nd | |
| Financial Management 1 | Saturday | 8:30 - 10:30 | Chikopa | 2/1st | Tuesday | 12:15 - 2:15 | Chikopa | 2/1st | Saturday | 8:30 - 10:30 | Chikopa | 2/1st | |

EVENING TIMETABLE

DAY TIMETABLE

WEEKEND TIMETABLE

| DIPLOMA YEAR 2 | | | | | | | | | | | | | |
|---|-----------|-------------|--------------|--------|-----------|---------------|------------|-------|----------|---------------|--------------|-------|--|
| Marketing 2 | Thursday | 5:30 - 7:30 | Hove | 12/3rd | Monday | 08:00 - 10:00 | Mapfumo | 2/1st | Saturday | 2:30 - 4:30 | Hove | 2/1st | |
| Business Management 2 | Friday | 5:30 - 7:30 | Dhlakama | 12/3rd | Thursday | 12:15 - 2:15 | Chirango | 2/1st | Saturday | 10:30 - 12:30 | Grand | 2/1st | |
| Marketing Communications | Monday | 5:30 - 7:30 | Kurwiravamwe | 12/3rd | Wednesday | 2:15 - 4:15 | Munyavi | 2/1st | Sunday | 08:30 - 10:30 | Kurwiravamwe | 2/1st | |
| Marketing Research | Tuesday | 5:30 - 7:30 | Chipere | 12/3rd | Wednesday | 10:15 - 12:15 | Hove | 2/1st | Sunday | 10:30 - 12:30 | Kurwiravamwe | 2/1st | |
| Brand Management | Tuesday | 5:30 - 7:30 | Dhlakama | | | | Mapfumo | 2/1st | | | | | |
| Financial Management 2 | Wednesday | 5:30 - 7:30 | Chikopa | 12/3rd | Tuesday | 2:15 - 4:15 | Chikopa | 2/1st | Saturday | 12:30 - 2:30 | | 2/1st | |
| Application of Digital & Mobile Mkt | Wednesday | 5:30 - 7:30 | Chipere | office | Thursday | | Mapfumo | 2/1st | | | | | |
| DIPLOMA YEAR 3 | | | | | | | | | | | | | |
| Marketing 3/Strategic Marketing | | | | | Thursday | 08:00 - 10:00 | Mapfumo | 2/1st | | | | | |
| Work Intergrated | | | | | Monday | 2:15-4:15 | Mapfumo | 2/1st | | | | | |
| Business Law | | | | | Wednesday | 12:15 - 2:15 | Maenzanise | 2/1st | | | | | |
| Entrepreneurship | | | | | Monday | 10:15 - 12:15 | Mapfumo | 1/1st | | | | | |
| Business Management 3 | | | | | | | | | | | | | |
| Global Marketing | | | | | | | | | | | | | |
| B 2 B marketing | | | | | | | | | | | | | |
| INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS OF ZIMBABWE (ICPAZ) | | | | | | | | | | | | | |
| Advanced Taxation | | | | | | | | | Saturday | 12:30 - 3:30 | Tavanyangama | Board | |
| Strategy & Leadership | | | | | | | | | Saturday | 08:30 - 10:30 | Mataka | Board | |
| Audit Practice & Assurance | | | | | | | | | Saturday | 3:30 - 6:30 | Kafesu | Board | |
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ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS (ACCA)



| FOUNDATIONS IN ACCOUNTANCY | | | | | | | | | | | | | |
|-----------------------------------|-----------|-------------|--------------|-------|-----------|---------------|-------------|------------|----------|---------------|-------------|--------|--|
| Contract Period: JUNE TO NOVEMBER | | | | | | | | | | | | | |
| MA1 | | | | | Monday | 08:00-10:00 | Chikunguwo | office 4th | Saturday | 08:30 - 10:30 | Chikunguwo | 5/3rd | |
| MA2 | | | | | Friday | 08:00 - 10:00 | Chikopa | office 4th | Saturday | 10:30 - 12:30 | Chikopa | 5/3rd | |
| FA1 | | | | | Friday | 10:15-12:15 | Chikopa | office 4th | Sunday | 08:30 - 10:30 | Chikopa | 5/3rd | |
| FA2 | | | | | Monday | 10:15 - 12:15 | T Makombe | office 4th | Sunday | 10:30 - 12:30 | Chikunguwo | 5/3rd | |
| KNOWLEDGE LEVEL | | | | | | | | | | | | | |
| AB | Thursday | 5:15 - 8:15 | Gatsi | 9/3rd | Wednesday | 11:15 - 2:15 | Mapfumo | 9/3rd | Saturday | 08:30-11:30 | Gatsi | 3/3rd | |
| MA | Wednesday | 5:15 - 8:15 | Zhomwa | 9/3rd | Thursday | 1:15 - 4:15 | Makombe | 11/3rd | Saturday | 11:30-2:30 | Murasha | 3/3rd | |
| FA | Monday | 5:15 - 8:15 | Chikopa | 9/3rd | Friday | 1:15 - 4:15 | Tavanyangan | 11/3rd | Saturday | 2:30-5:30 | Shilline | 3/3rd | |
| SKILLS LEVEL | | | | | | | | | | | | | |
| LW | Tuesday | 5:30 - 7:30 | Zingwina | 9/3rd | Thursday | 08:00 - 10:00 | Mufundisi | 12/3rd | Saturday | 08:30 - 10:30 | Zingwina | 11/3rd | |
| PM | Thursday | 5:15 - 8:15 | Zhomwa | 4/1ST | Tuesday | 1:15 - 4:15 | Nyamunokor | 9/3rd | Saturday | 3:30 - 6:30 | Chipara | 11/3rd | |
| TX | Wednesday | 5:15 - 8:15 | Mpandasekwa | 4/1ST | Wednesday | 08:00 - 11:00 | Mpandasekwa | | Saturday | 12:30 - 3:30 | Mpandasekwa | 2/3rd | |
| FR | Monday | 5:15 - 8:15 | Murasha | 4/1ST | Wednesday | 2:15 - 5:15 | Tavanyangan | 9/3rd | Saturday | 08:30 - 11:30 | Murasha | 2/3rd | |
| AA | Tuesday | 5:15 - 8:15 | Murasha | 4/1ST | Thursday | 1:15 - 4:15 | Nyamunokor | 12/3rd | Saturday | 3:30 - 6:30 | Kurebwa | 3/1st | |
| FM | Friday | 5:15 - 8:15 | Tavanyangama | 4/1ST | Tuesday | 08:00 - 11:00 | Tavanyangan | 9/3rd | Saturday | 12:30 - 3:30 | Hove F | 3/3rd | |
| PROFESSIONAL LEVEL | | | | | | | | | | | | | |

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|------------------------------|--|--|--|--|--------|--------------|-------------|--------|----------|---------------|---------|------------|
| Strategic Business Leader | | | | | Friday | 12:15 - 3:15 | Mapfumo | 12/3rd | Sunday | 12:30 - 3:30 | Mapfumo | 10/1st |
| Strategic Business Reporting | | | | | Monday | 1:15 - 4:15 | Tavanyangan | 12/3rd | Saturday | 12:30 - 3:30 | Murasha | 10/1ST |
| Adv Financial Management | | | | | | | | | Sunday | 12:30 - 3:30 | Hove F | 5/1st |
| Adv Performance Management | | | | | | | | | Saturday | 10:30 - 1:30 | | 4/1ST |
| Adv Audit and Assurance | | | | | | | | | Sunday | 08:30 - 11:30 | Hove F | office 4th |



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| CERTIFICATE IN BUSINESS ACCOUNTING | | | | Contract: June to November | | | | | | | | |
| BA1 Business Economics | Wednesday | 5:30-7:30 | Chipere | | | | | | | | | |
| BA2 Management Accounting | Tuesday | 5:30-7:30 | Chipare | | | | | | | | | |
| BA3 Financial Accounting | Monday | 5:30-7:30 | Makombe | | | | | | | | | |
| BA4 Ethics, Corp Gov & Bus Law | Wednesday | 5:30-7:30 | Chimboza | | | | | | | | | |



INSTITUTE OF CHARTERED SECRETARIES AND ADMINISTRATORS IN ZIMBABWE (ICSAZ)



Contract: Period: JUNE TO OCTOBER

EVENING TIMETABLE

DAY TIMETABLE

WEEKEND TIMETABLE

| EVENING TIMETABLE | | | | DAY TIMETABLE | | | | WEEKEND TIMETABLE | | | | |
|---------------------------------------|-----------|-------------|-------------|---------------|-----------|---------------|-------------|-------------------|----------|---------------|--------------|-------|
| PART A | | | | | | | | | | | | |
| Business Communication & Ethics | Monday | 5:30 - 7:30 | Chizema | 1/1st | Monday | 12:15 - 2:15 | Chizema | 11/3rd | Sunday | 08:30 - 10:30 | Chirango | 2/2nd |
| Business Statistics & IT | Tuesday | 5:30 - 7:30 | Chigumbu | 1/1st | Tuesday | 12:15 - 2:15 | Chigumbu | 6/1st | Sunday | 12:30 - 2:30 | Chigumbu | 4/3rd |
| Business Law | Wednesday | 5:30 - 7:30 | Zingwina | 1/1st | Tuesday | 10:15 - 12:15 | Maenzanise | 11/3rd | Saturday | 08:30 - 10:30 | Zingwina | 2/2nd |
| Business Accounting | Friday | 5:30 - 7:30 | Chikopa | 1/1st | Friday | 10:15 - 12:15 | Chikopa | 11/3rd | Saturday | 2:30 - 5:30 | Chikopa | 2/2nd |
| Business Economics | Thursday | 5:30 - 7:30 | Magigwana | 1/1st | Monday | 2:15 - 4:15 | Munyavi | 11/3rd | Sunday | 12:30 - 3:30 | Jonasi | 2/2nd |
| PART B | | | | | | | | | | | | |
| Human Resources Management | | | | | Tuesday | 08:00 - 10:00 | Neuso | 6/1st | Saturday | 10:30 - 12:30 | Neuso | |
| Tax Law and Practice | Friday | 5:15 - 8:15 | Mpandasekwa | 3/3rd | Friday | 08:00 - 11:00 | Mpandasekw | 2/1st | Saturday | 08:00 - 11:00 | Mpandasekwa | 3/2nd |
| Financial Accounting and Reporting | | | | | Wednesday | 08:00 - 11:00 | Chikopa | 1/1st | Saturday | 3:30 - 6:30 | Chikopa | 3/2nd |
| Auditing | Tuesday | 5:15 - 8:15 | Kafesu | | Thursday | 1:15 - 4:15 | Tavanyangan | 3/1st | Saturday | 12:30 - 3:30 | Kurebwa | 5/3rd |
| PART C | | | | | | | | | | | | |
| Corporate Law | | | | | Wednesday | 08:00 - 10:00 | Maenzanise | 3/1st | Saturday | 10:30-12:30 | Zingwina | 2/3rd |
| Advanced Acc & Fin Reporting | | | | | | | | | Saturday | 08:30 - 10:30 | Tavanyangama | 9/1st |
| Advanced Acc & Fin Reporting | | | | | | | | | Sunday | 08:30 - 10:30 | Tavanyangama | 9/1st |
| Cost and Management Acc | | | | | | | | | Saturday | 3:30 - 6:30 | Chimanya | 6/3rd |
| Corporate Financial Management | | | | | | | | | Saturday | 2:30 - 5:30 | Makoto | 8/1st |
| Development of Strategy | | | | | Tuesday | 10:15 - 12:15 | Chinzete | 12/3rd | Saturday | 12:30- 2:30 | Chinzete | 3/2nd |
| PART D | | | | | | | | | | | | |
| Audit and Assurance | | | | | | | | | | | | |
| Applied Governance, Risk & Compliance | | | | | Tuesday | 2:15 - 4:15 | Chinzete | 12/3rd | Sunday | 10:30 - 12:30 | Mutasa | 2/3rd |
| Corporate Secretarial Practice | | | | | | | | | Saturday | 10:30 - 12:30 | Maenzanise | 9/1st |
| Public Financial Management | | | | | | | | | | | | |

| SOUTHERN AFRICA ASSOCIATION OF ACCOUNTANTS (SAAA) INSTITUTE OF ADMINISTRATION AND COMMERCE (IAC) | | | | | | | | | | | | |
|---|-----------|-------------|--------------|-------|-----------|---------------|--------------|--------|----------|---------------|--------------|--------|
| Contract: June to October | | | | | | | | | | | | |
| CERTIFICATE | | | | | | | | | | | | |
| Communication | Monday | 5:30 - 7:30 | Chizema | 1/1st | Monday | 12:15 - 2:15 | Chizema | 11/3rd | Sunday | 08:30 - 10:30 | Chirango | 2/2nd |
| Management 1 | Tuesday | 5:30 - 7:30 | Neuso | 4/2nd | Monday | 08:00 - 10:00 | Chinzete | 11/3rd | Sunday | 10:30-12:30 | Chinzete | 2/2nd |
| Principles of Law | Wednesday | 5:30 - 7:30 | Zingwina | 1/1st | Tuesday | 10:15 - 12:15 | Maenzanise | 11/3rd | Saturday | 08:30 - 10:30 | Zingwina | 2/2nd |
| Financial Accounting 1 | Friday | 5:30 - 7:30 | Chikopa | 1/1st | Friday | 10:15 - 12:15 | Chikopa | 11/3rd | Saturday | 2:30 - 5:30 | Chikopa | 2/2nd |
| Economics | Thursday | 5:30 - 7:30 | Magigwana | 1/1st | Monday | 2:15 - 4:15 | Munyavi | 11/3rd | Sunday | 12:30 - 3:30 | Jonasi | 2/2nd |
| CMA 1 | | | | | Friday | 2:15 - 4:15 | Chikopa | 6/1st | Saturday | 12:30 - 2:30 | Chikopa | 3/1st |
| Human Resources Management 1 | | | | | Thursday | 08:00 - 10:00 | Neuso | 6/1st | Saturday | 10:30-12:30 | Neuso | 2/2nd |
| Typing Technology | | | | | Tuesday | 10:15 - 12:15 | Chirango | labs | Saturday | 8:30-10:30 | Chirango | labs |
| Public Relations 1 | | | | | Wednesday | 10:15-12:15 | Mufundisi | 3/1st | Saturday | 12:30 - 2:30 | Mufundisi | |
| Secretarial Office Techniques 1 | | | | | Tuesday | 12:15 - 2:15 | Chirango | 5/1st | Sunday | 8:30-10:30 | Mufundisi | 8/1st |
| Marketing Management 1 | | | | | Friday | 08:00- 10:00 | Hove | 3/1st | Saturday | 12:30-2:30 | Hove | office |
| Purchasing & Materials Mgt 1 | | | | | | | | | Sunday | 08:30 - 10:30 | | 4/3rd |
| DIPLOMA | | | | | | | | | | | | |
| Financial Accounting 2 | | | | 3/3rd | Wednesday | 08:00 - 11:00 | Chikopa | 2/1st | Saturday | 3:30 - 6:30 | Chikopa | 3/2nd |
| Taxation | Friday | 5:15 - 8:15 | Mpandasekwa | 3/3rd | Friday | 08:00 - 11:00 | Mpandasekwa | 2/1st | Saturday | 08:00 - 11:00 | Mpandasekwa | 3/2nd |
| Typing | | | | | Friday | 12:15 - 2:15 | Chirango | labs | Saturday | 8:30-10:30 | Chirango | labs |
| Corporate Law | | | | | Wednesday | 08:00 - 10:00 | Maenzanise | 3/1st | Saturday | 10:30-12:30 | Zingwina | 2/3rd |
| Management 2 | | | | | Monday | 2:15 - 4:15 | Grand | 3/1st | Sunday | 08:30 - 10:30 | Chinzete | 3/1st |
| CMC | | | | | Wednesday | 2:15 - 4:15 | Kaseke | 1/1st | Sunday | 10:30-12:30 | Benza | 1/1st |
| HRM 2 | | | | | Tuesday | 12:15 - 2:15 | Neuso | 1/1st | Saturday | 2:30-4:30 | Chinzete | 12/1st |
| Marketing 2 | | | | | Friday | 12:15 - 2:15 | Hove | 2/1st | Sunday | 8:30-10:30 | Hove | 10/1st |
| Logistics | | | | | Friday | 10:15-12:15 | Masitera | 3/1st | Sunday | 10:30 - 12:30 | Masitera | 10/1st |
| Cost Accounting | | | | | Friday | 2:15 - 4:15 | Chikopa | 6/1st | Saturday | 12:30-2:30 | Chikopa | 3/1st |
| PR 2 | | | | | Tuesday | 12:15-2:15 | Mufundisi | 12/3rd | Sunday | 12:30-2:30 | Mufundisi | 2/1st |
| Labour Relations | | | | | | | | | Sunday | 12:30 - 2:30 | Masitera | 4/1st |
| Purchasing 2 | | | | | | | | | Sunday | 2:30 - 4:30 | Masitera | 5/1st |
| SOT 2 | | | | | Friday | 2:15 - 4:15 | Mufundisi | 2/1st | Sunday | 10:30 - 12:30 | Mufundisi | 3/1st |
| HIGHER DIPLOMA | | | | | | | | | | | | |
| Statistics | Tuesday | 5:30 - 7:30 | Chigumbu | 1/1st | Wednesday | 12:15 - 2:15 | Chigumbu | 1/1st | Sunday | 8:30-10:30 | Chigumbu | 13/1st |
| Auditing | Tuesday | 5:15 - 8:15 | Kafesu | 3/3rd | Thursday | 1:15 - 4:15 | Tavanyangama | 3/1st | Saturday | 12:30 - 3:30 | Kurebwa | 5/3rd |
| Corp Governance | | | | | Tuesday | 2:15 - 4:15 | Chinzete | 12/3rd | Sunday | 10:30 - 12:30 | Mutasa | 2/3rd |
| FIN 3 | | | | | | | | | Saturday | 08:30 - 10:30 | Tavanyangama | 9/1st |
| FIN 3 | | | | | | | | | Sunday | 08:30 - 10:30 | Tavanyangama | 9/1st |
| Corp Law & Prac | | | | | Wednesday | 08:00 - 10:00 | Maenzanise | 3/1st | Saturday | 10:30 - 12:30 | Zingwina | 6/2nd |
| Quantitative & Research Methods | Tuesday | 5:30 - 7:30 | Chigumbu | 1/1st | Wednesday | 12:15 - 2:15 | Chigumbu | 1/1st | Saturday | 12:30-2:30 | Chigumbu | 2/2nd |
| OB | Saturday | 2:30 - 4:30 | Kurwiravamwe | 6/1st | Saturday | 2:30 - 4:30 | Kurwiravamwe | 6/1st | Saturday | 2:30 - 4:30 | Kurwiravamwe | 6/1st |
| Typing | | | | | Friday | 12:15-2:15 | Gatsi | 4/1st | Saturday | 10:30-12:30 | Mhlanga | Office |
| Strategic Mgt | | | | | Saturday | 8:30-10:00 | Chirango | labs | Saturday | 8:30-10:00 | Chirango | labs |
| Marketing 3 | | | | | Tuesday | 10:15 - 12:15 | Chinzete | 12/3rd | Saturday | 12:30 - 2:30 | Chinzete | 3/2nd |
| Management 3 | | | | | Monday | 12:15 - 2:15 | Hove | 1/1st | Sunday | 10:30-12:30 | Hove | 4/3rd |
| HRM 3 | | | | | Monday | 10:15 - 12:15 | Chinzete | 3/1st | Sunday | 12:30 - 2:30 | Gatsi | 12/1st |
| Corp Sec | | | | | Wednesday | 12:15 - 2:15 | Chinzete | 3/1st | Sunday | 12:30-2:30 | Chinzete | 1/1st |
| | | | | | | | | | Saturday | 10:30 - 12:30 | Maenzanise | 9/1st |

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| Financial Mgt | | | | | | | | | |
| Purchasing 3 | | | | | | | | | |
| Sot 3 | | | | | | | | | |
| Total Quality Mgt | | | | | | | | | |
| Transformational Leader | | | | | | | | | |
| Employment Law | | | | | | | | | |
| Marketing Research | | | | | Tuesday | 08:00 - 10:00 | Hove | 1/1st | |

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|----------|---------------|--------------|--------|--|
| Saturday | 2:30 - 5:30 | Makoto | 8/1st | |
| Sunday | 08:30 - 10:30 | Ndlovu | 2/3rd | |
| Sunday | 2:30-4:30 | Chirango | 8/1st | |
| Saturday | 08:30 - 10:30 | Chinzete | 3/1st | |
| Saturday | 4:30 - 6:30 | Chinzete | 7/3rd | |
| Saturday | 2:30 - 4:30 | Maenzanise | 11/3RD | |
| Sunday | 10:30-12:30 | Kurwiravamwe | 2/1st | |



LONDON CHAMBER OF COMMERCE AND INDUSTRY

Contract: June to November



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|--------------------------------------|-----------|--------------|-------------|-------|----------|---------------|---------|-------|--|
| DIPLOMA IN DIGITAL MARKETING | | | | | | | | | |
| Digital Marketing & Analytics | Tuesday | Chayambuka | 5:30 - 7:30 | 9/1st | Friday | 12:15 - 2:15 | Mapfumo | 4/1st | |
| Modern Marketing Principles | Wednesday | Mapfumo | 5:30 - 7:30 | 9/1st | Friday | 10:15 - 12:15 | Hove | 4/1st | |
| Customer Experience & Communications | Thursday | Hove | 5:30 - 7:30 | 9/1st | Thursday | 2:15 - 4:15 | Hove | 4/1st | |
| Copywriting & Content for Marketing | Monday | Kurwiravamwe | 5:30 - 7:30 | 9/1st | Thursday | 12:15 - 2:15 | Manyavi | 4/1st | |

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CHARTERED INSTITUTE OF PURCHASING AND SUPPLY (CIPS)

ADVANCED CERTIFICATE

Contact Period: JUNE TO OCTOBER

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|--------------------------------|-----------|-------------|----------|-------|-----------|---------------|----------|-------|--|
| Ethical Procurement & Supply | Thursday | 5:30 - 7:30 | Chisunga | 1/3rd | Friday | 10:15 - 12:15 | Chisunga | 6/1st | |
| Contract Administration | Friday | 5:30 - 7:30 | Homora | 1/3rd | Wednesday | 10:15 - 12:15 | Chisunga | 6/1st | |
| Social Responsible Warehousing | Monday | 5:30 - 7:30 | Ndlovu | 1/3rd | Wednesday | 08:00 - 10:00 | Mathole | 6/1st | |
| Team Dynamics & Change | Tuesday | 5:30 - 7:30 | Mandje | 1/3rd | Thursday | 10:15 - 12:15 | Mandje | 6/1st | |
| Environments | Wednesday | 5:30 - 7:30 | Marigona | 1/3rd | Friday | 08:00 - 10:00 | Mathole | 6/1st | |

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|----------|---------------|----------|--------|--|
| Saturday | 10:30 - 12:30 | Chisunga | Office | |
| Saturday | 12:30 - 2:30 | Mandje | Office | |
| Saturday | 2:30 - 4:30 | Mandje | Office | |
| Sunday | 08:30-10:30 | Chisunga | Office | |
| Sunday | 10:30 - 12:30 | Homora | Office | |

DIPLOMA

| | | | | | | | | | |
|----------------------------------|-----------|-------------|----------|-------|-----------|---------------|----------|-------|--|
| Commercial Negotiation | Friday | 5:30 - 7:30 | Chisunga | 6/1st | Friday | 08:00 - 10:00 | Mandje | 5/1st | |
| Commercial Contracting | Monday | 5:30 - 7:30 | Marigona | 6/1st | Friday | 10:15 - 12:15 | Mathole | 5/1st | |
| Ethical & Responsible Sourcing | Tuesday | 5:30 - 7:30 | Murahwa | 6/1st | Wednesday | 08:00-10:00 | Chisunga | 5/1st | |
| Defining Business Needs | Thursday | 5:30 - 7:30 | Siziba | 6/1st | Monday | 10:15 - 12:15 | Mathole | 5/1st | |
| Scope & Influence of Procurement | Wednesday | 5:30 - 7:30 | Homora | 6/1st | Monday | 08:00 - 10:00 | Chisunga | 5/1st | |

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|----------|---------------|----------|-------|--|
| Saturday | 12:30 - 2:30 | Homora | 5/1st | |
| Sunday | 10:30 - 12:30 | Marigona | 5/1st | |
| Saturday | 10:30 - 12:30 | Murahwa | 5/1st | |
| Sunday | 08:30 - 10:30 | Mandje | 5/1st | |
| Saturday | 08:30 - 10:30 | Musora | 5/1st | |

ADVANCED DIPLOMA

| | | | | | | | | | |
|------------------------------------|-----------|-------------|----------|--|--|--|--|--|--|
| Managing Teams & Individuals | Tuesday | 5:30 - 7:30 | Chitunhu | | | | | | |
| Managing Contractual Risk | Monday | 5:30 - 7:30 | Mathole | | | | | | |
| Managing Supply Chain Risk | Wednesday | 5:30 - 7:30 | Mandje | | | | | | |
| Managing Ethical Procurement & sup | Thursday | 5:30 - 7:30 | Marigona | | | | | | |
| Project & Change Management | Friday | 5:30 - 7:30 | Marigona | | | | | | |

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|----------|---------------|----------|-------|--|
| Saturday | 08:30 - 10:30 | Homora | 6/1st | |
| Saturday | 12:30 - 2:30 | Mathole | 6/1st | |
| Saturday | 2:30 - 4:30 | Murahwa | 6/1st | |
| Saturday | 10:30 - 12:30 | Musora | 6/1st | |
| Sunday | 08:30 - 10:30 | Marigona | 6/1st | |



CERTIFICATE IN PROFESSIONAL MARKETING

JUNE TO NOVEMBER

| | | | | | | | | | | |
|--|-----------|-------------|--------------|--------|--|--|--|--|--|--|
| Marketing | Monday | 5:30 – 7:30 | Samata | 2/1st | | | | | | |
| Intergrated Comms | Wednesday | 5:30 – 7:30 | Chayambuka | 2/1st | | | | | | |
| Digital Marketing | Tuesday | 5:30 – 7:30 | Kurwiravamwe | 2/1st | | | | | | |
| DIPLOMA IN PROFESSIONAL MARKETING | | | | | | | | | | |
| Strategic Marketing | Friday | 5:30 – 7:30 | Samata | 2/1st | | | | | | |
| Driving Innovation | Thursday | 5:30 – 7:30 | Kurwiravamwe | 2/1st | | | | | | |
| Mastering Metrics | Wednesday | 5:30-7:30 | Samata | 13/1st | | | | | | |



CHARTERED INSTITUTE OF LOGISTICS AND TRANSPORT (CILT)

INTERNATIONAL CERTIFICATE

Contract Period: JUNE TO NOVEMBER

| | | | | | | | | | | | | |
|-------------------------------------|-----------|--------------|---------------|-------|-----------|---------------|----------|-------|----------|---------------|-----------|--------|
| Business Theory | Friday | 5:30 - 7:30 | Mathole | 5/1st | Monday | 12:15 - 2:15 | Mathole | 4/1st | Saturday | 10:30 - 12:30 | Mathole | 8/1ST |
| Business Applications | Monday | 5:30 - 7:30 | Ndakaripa | 5/1st | Tuesday | 10:15 - 12:15 | Bushe | 5/1st | Sunday | 08:30 - 10:30 | Bushe | 8/1ST |
| Supply Chain Operations | Thursday | 5:30 - 7:30 | Chikwere | 5/1st | Thursday | 08:00-10:00 | Chisunga | 5/1st | Saturday | 8:30 - 10:30 | Chisunga | 8/1ST |
| Transport Planning | Tuesday | 5:30 - 7:30 | Mazodza | 5/1st | Tuesday | 08:00 - 10:00 | Bushe | 5/1st | Sunday | 10:30 - 12:30 | Ndakaripa | 8/1ST |
| Freight Transport Operations | Wednesday | 5:30 - 7:30 | Chisunga | 5/1st | Monday | 10:15-12:15 | Chisunga | 4/1st | Saturday | 12:30 - 2:30 | Ndakaripa | 8/1ST |
| INTERNATIONAL DIPLOMA | | | | | | | | | | | | |
| Supply Chain Mgt | Monday | 5:30 - 7:30 | Chisunga | 8/1st | Wednesday | 12:15-2:15 | Chisunga | 6/1st | Saturday | 8:30 - 10:30 | Masango | 8/2nd |
| Mgt in Logistics & Trans | Wednesday | 5:30 - 7:30 | Mathole | 8/1st | Monday | 08:00 - 10:00 | Mathole | 6/1st | Saturday | 10:30 - 12:30 | Ndakaripa | 8/2nd |
| Transport Operations | Thursday | 5:30 - 7:30 | Ndakaripa | 8/1st | Tuesday | 10:15 - 12:15 | Chisunga | 6/1st | Sunday | 10:30 - 12:30 | Chisunga | 8/2nd |
| Movement of People | Sunday | 12:30 - 2:30 | Bushe | 8/2nd | Thursday | 10:15 - 12:15 | Bushe | 3/1st | Sunday | 12:30 - 2:30 | Bushe | 8/2nd |
| Transport Planning | Tuesday | 5:30 - 7:30 | Mpatsa | 8/1st | Tuesday | 12:15 - 2:15 | Mathole | 6/1st | Sunday | 8:30 - 10:30 | Ndakaripa | 8/2nd |
| Movement of Goods | Friday | 5:30 - 7:30 | Chandaengerwa | 8/1st | Thursday | 08:00 - 10:00 | Bushe | 3/1st | Saturday | 12:30 - 2:30 | Bushe | 8/2nd |
| CILT ADVANCED DIPLOMA | | | | | | | | | | | | |
| Strategic contexts | | | | | | | | | Saturday | 8:30 - 10:30 | Bushe | 12/1st |
| Leadership & Strat Mgt | | | | | | | | | Saturday | 12:30 - 2:30 | Chisunga | 12/1st |
| Strategic Network Plan | | | | | | | | | Saturday | 10:30 - 12:30 | Bushe | 12/1st |
| Delivery Strategic Perf | | | | | | | | | Sunday | 10:30 - 12:30 | Bushe | 12/1st |
| Research Methods | | | | | | | | | Sunday | 08:30 - 10:30 | Mapfumo | 12/1st |

THE CONFEDERATION OF TOURISM AND HOSPITALITY (CTH)



CONFEDERATION OF TOURISM & HOSPITALITY

Contract Period: EXAM SUBJECTS JUNETO OCTOBER,



CONFEDERATION OF TOURISM & HOSPITALITY

| LEVEL 3 DIPLOMA IN TOURISM AND HOSPITALITY MANAGEMENT | | | | | | | | | | FEES |
|---|-----------|----------|-------------|--------|-----------|---------------|------------|--------|--|------|
| Essentials of HR & Business Computing | Monday | Chinzete | 5:30 - 7:30 | office | Wednesday | 12:15 - 2:15 | Neuso | 11/3rd | | \$40 |
| Marketing and Customer Relationships | Tuesday | Hove | 5:30 - 7:30 | office | Thursday | 10:15 - 12:15 | Hove | 11/3rd | | \$40 |
| Tourism and Hospitality Industry | Thursday | Muchenje | 5:30 - 7:30 | office | Wednesday | 10:15 - 12:15 | Mhlanga | 11/3rd | | \$40 |
| Tourism and Hospitality Operations | Wednesday | Muchenje | 5:30 - 7:30 | office | Thursday | 08:00 - 10:00 | Muchenge | 11/3rd | | \$40 |
| LEVEL 4 DIPLOMA IN TOURISM MANAGEMENT | | | | | | | | | | |
| Travel & Tourism Operations | | | | | Monday | 12:15 - 2:15 | Muchenje | 10/3rd | | \$45 |
| Customer Service in Tourism | | | | | Thursday | 10:15 - 12:15 | Muchenje | 9/3rd | | \$45 |
| Global Tourism | | | | | Thursday | 08:00 - 10:00 | Mhlanga | 9/3rd | | \$45 |
| Travel Geography | | | | | Monday | 2:15 - 4:15 | Mhlanga | 10/3rd | | \$45 |
| Destination Analysis | | | | | Monday | 08:00 - 10:00 | Muchenje | 12/3rd | | \$45 |
| Travel and Tourism Supervision | | | | | Wednesday | 08:00-10:00 | Mhlanga | 12/3rd | | \$45 |
| Finance in Tourism | | | | | Wednesday | 10:15-12:15 | Chikunguwo | 12/3rd | | \$45 |

| LEVEL 5 DIPLOMA IN TOURISM MANAGEMENT | | | | | | | | | |
|---------------------------------------|--|--|--|--|-----------|---------------|----------|-------|--|
| Human Resource Management | | | | | Wednesday | 2:15 - 4:15 | Neuso | 5/1st | |
| Strategic Marketing | | | | | Friday | 12:15 - 2:15 | Hove | 5/1st | |
| Customer Relations Management | | | | | Thursday | 2:15 - 4:15 | Muchenje | 5/1st | |
| Contemporary Issues | | | | | Tuesday | 12:15 - 2:15 | Mhlanga | 4/1st | |
| Tour Operations Management | | | | | Thursday | 12:15 - 2:15 | Mhlanga | 5/1st | |
| Sustainable Tourism | | | | | Tuesday | 10:15 - 12:15 | Muchenje | 4/1st | |
| Understanding Funding & Finance | | | | | | | | | |

SHIPPING AND FORWARDING ASSOCIATION OF ZIMBABWE

Contract Period: June to November

| | | | | | | | | | | | | | | |
|-----|--|--|--|--|--|--|--|--|--|----------|--------------|------------|--------|--|
| CLP | | | | | | | | | | Saturday | 8:30 - 12:30 | Makarimayi | 10/3rd | |
|-----|--|--|--|--|--|--|--|--|--|----------|--------------|------------|--------|--|