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Individual Progress Plan for Students

Graduate Student Name: _____

Department: _____

Student Signature: _____ Date: _____

PI Name: _____

PI Signature: _____ Date: _____

I. Skills Assessment

Evaluate skills and abilities in the following areas (4 = Highly proficient; 1 = Needs improvement)

Progression					
	Knowledge of the Module	1	2	3	4
	Technical abilities	1	2	3	4
	Data management	1	2	3	4
	Problem solving	1	2	3	4
	Evaluation	1	2	3	4
	Computer skills	1	2	3	4
	Analysis	1	2	3	4
	Exam readiness	1	2	3	4
Professional Skills	Managing projects and time	1	2	3	4
	Oral presentation	1	2	3	4
	Self-motivation / work ethic / perseverance	1	2	3	4
	Report Presentation	1	2	3	4

Lecturer Comments.....

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Semester Progress Report

1. List or briefly describe academic achievements (e.g., tasks and workshops completed):
2. List or briefly describe major research accomplishments this year
3. List new techniques/expertise acquired this year:
4. List references for publications submitted or published this year:
5. List references for abstracts that were presented at meetings or retreats:
6. List accomplishments this year in other aspects of career development (e.g., research
7. List efforts made this year to improve understanding of responsible conduct of research
8. Are you satisfied with your academic progress in the past semester? Did you reach the goals set for yourself last year? If not, why not?
9. Are you satisfied with your research progress in the current semester? Did you reach the goals set for yourself last semester? If not, why not?